



MEMO

Topic: Park West COVID-19 Response
Date: Friday, March 13, 2020

Park West School Division continues to closely monitor the Coronavirus / COVID-19 threat. Out of an abundance of caution, we will be implementing further measures to address safety concerns and mitigate risk.

For all intents and purposes, we will be limiting schools to essential teaching and learning. Any non-essential activities will be suspended indefinitely as of Monday, March 16. These include but are not limited to the following:

- Suspending all extracurricular activities including noon-hour and afterschool clubs, meetings, games, practices, tournaments, and provincial championship participation.
- Suspending afterschool, evening, and weekend use of school facilities by school and community groups.
- Suspending all field trips and non-essential student travel including overnight trips.
- Suspending any school or division international travel for students and staff.
- Suspending all cooperative education and vocational education placements which occur outside of the school.
- Suspending large school gatherings and limiting gatherings to those that occur within regular classrooms. This includes suspension of assemblies, concerts, and dances and requiring students to eat lunch in their classrooms.
- Suspending any in-person professional development, in and out of division PD.
- Suspending any non-essential school visitors including presentations and parent-teacher conferences.

We recognize that some provinces are making decisions about school closures. That is not a divisional decision so we will await provincial direction. In the interim, we will be exploring options for online or distance learning for students. In this rapidly changing environment, we recommend that schools send students home today with essential books and learning materials to allow for instructional continuity should school closures occur.

We will continue to follow all health and safety protocols. As the situation evolves we will assess our situation and keep you informed.

If schools, staff, students, parents, and community members have any questions or require additional clarification, please contact me at 842-2117 or by email at sdavid@pwsd.ca.

Respectfully,

Stephen David