

Administrative Procedure Manual

School Administration Home Schooling

AP: 140

Home Schooling

In accordance with the Manitoba Public Schools Act, Section 260.1, parents/guardians who choose to home school their children must contact the provincial department of education's Home Schooling Liaison Officer at the Provincial Home Schooling office. In cases where parents/guardians wish to carry on the instructional program in the home, it is their responsibility to seek and to obtain permission from Manitoba Education to do so. In those situations, the parents/guardians and the individual(s) or institution doing the programming accept the responsibility for the child's education. The Division does not have any role or responsibility in either the approval or operation of home schooling situations that are allowed to operate within its geographic boundaries.

Upon confirmation of home schooling registration, the division, in consultation with parents/guardians, may:

- 1. loan textbooks when copies of required textbooks are available;
- 2. provide parents/guardians who choose the home schooling option with a copy of the divisional Home Schooling Policy.
- 3. provide instruction in specialty courses (e.g. physical education, music/band, applied arts, etc.) upon request of the parent if classroom space is available.

If a student registers for home schooling during the school year, the school is to request confirmation of the registration from the Home Schooling Office for placement in the pupil file and for notation in the divisional student information system.

Park West School Division retains the right to assess any student who has been registered in an independent school or home school and wishes to return to the Division. Placement in an appropriate program will be made by the Superintendent based upon the recommendations of the divisional employees.

Placement for a student who has been receiving home school instruction and who seeks admission or readmission to a school will be determined by the school administrator, in consultation with the Superintendent. The assessment of the student will be based upon, but not limited to, the following:

- the student's completed curricula and record of achievement (including Manitoba Education documentation)
- work samples / portfolio clearly demonstrating the teaching, learning and assessment experiences
- conferencing with the student's parent/guardian
- administration of assessments, including divisional literacy and numeracy assessments, cognitive and social adaptability assessments, if determined necessary